



Building
Assets to Better Lives

8609 Fenway Drive Bethesda, MD 20817

wmionline.org

SUMMER COLLEGE INTERNSHIP WITH WMI

WMI is a non-profit microfinance organization providing small loans and business training and support to impoverished women in developing nations. WMI's mission is to work with village-level organizations in East Africa to provide working capital to women in the lowest income brackets so that they can engage in income producing activities. Its goal is to help women living in poverty build assets so that they can stabilize their income, raise their standard of living and reorient themselves and their families.

The major summer project for interns in Bethesda is program evaluation. Interns: review borrower surveys; input borrower data; analyze spread sheets; develop conclusions about program operations and impact from the data collected from the borrower surveys; and, prepare fact books regarding program results. Interns may also: research and write grant requests; update the web site; create videos and PowerPoint presentations from raw footage/photos; and, develop project postings for online non-profit bulletin boards (like Global Giving). You do not need to be experienced in any of these areas; but you need to be motivated and interested in international development.

The Fact Books that the interns prepare (which are posted on the WMI web site) are based on data collected from WMI borrowers. Our data is all original data collected in the field and the ongoing publication of program results on the WMI web site contributes to the body of literature measuring the impact of access to financial service on the poor. The WMI program works with women who live in extreme poverty and the data WMI handles is very personal. Interns must be sensitive to the nature of the files we keep and respect the privacy and confidentiality of our clients. Interns work on group projects and must communicate well and work cooperatively. WMI interns handle substantive projects and must be well organized, insightful and responsible.

If you do not already know how to use the Excel spread sheet program, please take a look at it. It's not really complicated and we have a number of board members who are experts and who help out if the interns get stuck - but, it would be preferable if you understood the basics beforehand.

You will need to bring your lap top with you every day. Dress is very casual. We generally host 4 or 5 college interns each summer. The internship will start approximately June 5 and go through June 30. Hours are 10 am– 4 pm, Monday – Thursday. Interns must be available for the entire timeframe. All internships are unpaid and interns are responsible for their own transportation. The T2 bus line stops near our house and connects to the Metro.

The location is at the home of WMI president, Robyn Nletert, address above; cell number 301/ 520-0865.

Although our work environment is very casual, our work is not. The summer interns' work product is extremely important to the WMI program. Interns' ideas and input are very welcome. This is a hands-on internship experience.

Applications will be reviewed as received. First selections will be made by March 15 and final selections will be made by April 15, 2017.